Scratchings

Allows you to scratch your horse from a race for which acceptances have closed

Step	Action
1	Click on **Stable Assist** from the main navigation panel then click **Lodge Scratchings**
2	Enter the State, the horse name and the date range then click on **Search**
3	Scroll to the right and tick the Scratching box and the vet certificate box if applicable, Select the scratching fee type from the drop down box. Click on **Save** to submit the Scratching.
4	You will be prompted to read the disclaimer. Click on **OK** to proceed
5	You will be taken to the confirmation of StableAssist Transactions screen. Carefully check the confirmation report to ensure all the scratchings have been processed correctly. The confirmation Report should be kept until the meeting has passed if verification is required. An automatic email of the confirmation will be sent to your nominated email address; alternatively you can print out the confirmation report by clicking on **Print Confirmation.**

HELP

Scratchings lodged though StableAssist will automatically be finalised and released. As a safety measure, a warning dialogue box will appear before the scratching is finalised. The only exception to this is scratchings lodged for Group 1 races and all races held in the Northern Territory.

Under the Australian Rules of Racing, Scratchings lodged for Group 1 and NT races require the approval of the Stewards, therefore any scratching lodged via StableAssist for Group 1 and NT races will not be finalised immediately. These will remain in 'Pending Phase' until approved by the responsible Steward.