

Adding New Horse to Stable

Allows you to Lodge a Stable Return for any Registered Horse in Australia

- | Step | Action |
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| 1 | Click on Stable Assist from the main navigation panel then click Lodge Stable Return |
| 2 | Specify the horse that you are searching for by entering one of the following fields: Status, Horse Name, Sire, Dam, Trainer Surname, Horse Code or ASB id. Then click on Search . |
| 3 | Click on Lodge New Stable Return Request |
| 4 | You will be prompted to read the pop up disclaimer. Click on OK to proceed. |
| 5 | Edit Stable Return details where necessary. <u>Ensure "Horse Left Stable" field is left blank.</u> Add/amend Owners, Trainer Location and Racing Colours as applicable then click on Lodge Stable Return Request to save changes. |
| 6 | You will be prompted to read the pop up disclaimer. Click on OK to proceed. |
| 7 | The Stable Return will be sent for formatting to the Racing Australia Service Centre. When complete you will receive a confirmation email. |



HELP

For Guidelines on entering Horse Ownership Details and Racing Colours, Please see pages 13 of this guide.